

Governance and Audit Forward Work Programme

Topic	Purpose	Lead Officer
Meeting Date: 11th July 2022		
Code of Governance	To present the revised Code of Governance for the Council.	Louise Rosser
Strategic Internal Audit Plan 2021-2026	To provide Members with the strategic five-year Audit Plan for the period 2021-2026.	Louise Rosser
Internal Audit Outturn 2021/2022	To present the Internal Audit Outturn for 2021/22	Louise Rosser
Annual Report of the Audit and Risk Manager	To present the opinion of the Annual Opinion of the Audit & Risk Manager	Louise Rosser

Special Meeting Date: 27th July 2022		
Forward Work Programme 2022/23	To agree the FWP for 2022/23	Chair
Internal Audit Charter	To provide an updated copy of the Internal Audit Charter.	Louise Rosser
Audit Plan Progress Report (Qtr 1)	To update Members on the progress against the Internal Audit Plan.	Louise Rosser
BGCBC – Annual Audit Summary	To present the Audit Wales Annual Audit Summary.	Sarah King
Audit Wales 2022 Audit Plan for BGCBC	To present the Audit Wales 2022 Audit Plan.	Rhian Hayden

Meeting Date: 21st September 2022		
Draft Annual Governance Statement	To present the draft Annual Governance Statement (AGS).	Louise Rosser
Quality Assurance and Improvement Programme	To present the Quality Assurance and Improvement Programme for Internal Audit Services	Louise Rosser
Governance and Audit Committee Terms of Reference	To present the Governance and Audit Committee Terms of Reference	Steve Berry
Annual Report of the Public Services Ombudsman for Wales 2020/21	To inform Members of the Council's performance with regard to complaints to the Public Services Ombudsman for Wales.	Andrea Jones

Special Meeting Date: 20th October 2022		
Annual Self-Assessment of Council Performance 2021/22 To be published by 31st October each year	To present the Annual Self-Assessment of Council performance.	Sarah King

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Topic	Purpose	Lead Officer
Meeting Date: 16th November 2022		
Audit Plan Progress Report (Qtr 2)	To update Members on the progress against the Internal Audit Plan.	Louise Rosser
RIPA Activity	To report on authorised RIPA activity as per the Council's policy.	Andrea Jones
Complaints Report (Qtr1 & Qtr2)	To present the bi-annual report on Complaints as required by the Ombudsman	Andrea Jones
Draft Statement of Accounts 2021/22	To present for consideration the 2021/22 Draft Statement of Accounts and to consider the Authority's financial standing as at 31 March 2022.	Rhian Hayden

Meeting Date: 30th January 2023		
Audit Plan Progress report (Qtr 3)	To update Members on the progress against the Internal Audit Plan.	Louise Rosser
External Quality Assessment	To report on the outcomes of the external quality assessment of Internal Audit	Louise Rosser
Audit Wales - Learning from Cyber Attacks	To present the Audit Wales report.	Rhian Hayden

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Meeting Date: 8th March 2023		
SRS Position Statement	To present a position statement on the partnership with the SRS	Bernadette Elias
National Audit Wales Study – Time for Change – Poverty in Wales	To present the Audit Wales report.	Tanya Evans
Audit Wales - Springing Forward	To present the Audit Wales report.	Bernadette Elias / Sarah King / Andrea Prosser /Ellie Fry
Audit Wales – Safeguarding Follow Up	To present the Audit Wales report	Tanya Evans
Audit Wales – Assurance and Risk Assessment Review	To present the Audit Wales report	Rhian Hayden / Sarah King
Audit Wales – Social Enterprises	To present the Audit Wales report	Ellie Fry / Tanya Evans
Audit Wales – ‘Together we can’ Community Resilience and Self-Reliance	To present the Audit Wales report	Bernadette Elias / Sarah King
Estyn Local Government Education Services (LGES) Inspection Outcome	To present the Estyn report	Lynn Phillips

Topic	Purpose	Lead Officer
Meeting Date: 26th April 2023		
Code of Governance	To present the revised Code of Governance for the Council.	Louise Rosser
Internal Audit Outturn 2022/2023	To present the Internal Audit Outturn for 2022/23	Louise Rosser
Annual Governance Statement	To present the final Annual Governance Statement (AGS).	Louise Rosser
Corporate Risk Register / Risk Update	To update Members on the current corporate risk register	Louise Rosser
Statement of Accounts 2021/22	To present for approval the 2021/22 Statement of Accounts and to consider the Authority’s financial standing as at 31 st March 2022.	Rhian Hayden
Audit of Financial Statements	To consider the report from the Council’s External Auditors Wales Audit Office.	Rhian Hayden

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Meeting Date: Dates to be arranged as necessary		
Review of Governance and oversight arrangements of companies of which the Council has an interest	Following the audit Wales review of Silent Valley and subsequent recommendation, the following companies will be included within this report: Gwent Crematorium Gwent Archives EAS ALT	Sarah King
Audit Wales – Regenerating Town Centres	To present the Audit Wales report.	Ellie Fry
Audit Wales Reports		Various